

Festival Site Cleaning

1. PROJECT: BACK TO BATOCHÉ FESTIVAL

Proposals submitted after the due date will not be considered. Consultants accept all risks of late delivery submittals regardless of fault. Métis Nation Saskatchewan reserves the right to reject any and all submittals and to waive irregularities and informalities in the submittal and evaluation process. This RFP does not obligate Métis Nation Saskatchewan to pay any costs incurred by respondents in the preparation and submission of their proposals. Furthermore, the RFP does not obligate Métis Nation Saskatchewan to accept or contract for any expressed or implied services.

Please Print Clearly

RFP Number: 2026-001	Business/Organization:
RFP Name: Festival Site Cleaning	Contact Person:
Date Issued: February 19, 2026	Address:
Contact Person: Erica Pilon	Phone:
Phone #: 306-292-7545	City:
Email: backtobatoche@mns.ca	Prov:
Deadline: Friday April 17, 2026 @ 5 PM	Postal Code:
	Email:
	Website:

2. SUBMITTAL REQUIREMENTS

The Back to Batoche Festival is seeking a qualified contractor for **FESTIVAL SITE CLEANING services for the event; before (week of July 6, 2026), during and after (week of July 20, 2026)**. The Back to Batoche Festival is held July 16-19, 2026 at Batoche SK. This event is of vital importance to the Métis people from across Canada and the homeland. The vendor is asked to submit a proposal for the following:

Supplies and duties include but are not limited to:

- Required hours from 8am – 11pm during the event and a minimum of 8 people required per shift (shift hours to be determined by contractor)
- Contractor will provide all materials and supplies required for successful site clean up
- Delivery of all materials required pre-event (July 6, 2026)
- The successful contractor/vendor will be required to stay on site for the duration of the event (campsite will be provided). If contractor/vendor waives the use of the campsite, all mileage and travel will be incurred at the expense of the contractor/vendor
- **Pre-event cleaning (July 6-13, 2026):**
 - **Deep cleaning** of (6) pavilions, President's house, (3) kitchens, (5) cabins, and (6) bathrooms & showers, Administration Building, Main Arbor
 - Set up & take down approx. 100 garbage bins (provided) for the event site
 - Set up & take down approx. 80 recycle bins (provided) for the event site

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- **Event Cleaning (July 16-29, 2026):**
 - Empty garbage & recycle bins on a regular basis and as required throughout the festival grounds
 - Collect garbage and recycling daily from individual campsites of which campers will put out
 - Dispose of garbage & recycle from all bins into the large bins (provided)
 - Pickup garbage off the ground during the festival (before, during, and after)
 - Main Arbor – picking up garbage off bleachers and floor throughout the day
 - Main Arbor – 8 am cleaning July 17-20, 2025 (including stands, garbage cans, floors)
 - Clearing and cleaning of all picnic tables throughout the grounds
 - Emptying garbage bins from all buildings
 - Additional cleaning duties directed by committee during event
 - Dumont Lodge – checking and emptying of garbage containers after all meal periods
 - Raceway – picking up garbage in and around the stands and around campsites
- **After Event Cleaning (July 20-24, 2026):**
 - Cleaning of (6) pavilions, President's house, (3) kitchens, (5) cabins, and (6) bathrooms & showers, Administration Building, Main Arbor
 - Dumont Lodge – cleaning of all floors, windows, eating hall and common areas and emptying all garbage and recycling bins
 - Raceway – thorough garbage pickup around racetrack and camping areas
- Pickup of all materials required post event (July 20-24, 2026)

Please list professional training and/or experience:

Please list professional licenses:

Workers Compensation #:

GST Number:

Number of Staff:

Will you be utilizing the provided campsite? (additional spots will need to be secured by booking online):

Are you a Métis Citizen?:

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If yes – are you a Certified Métis Saskatchewan Business with SMEDCO?
(<https://saskmetisworks.ca/>)



Amount of Contract (Bid): _____

3. QUALIFICATIONS

This project will require the firm or individual to have the following qualifications:

- Minimum 2 years of related experience
- Familiarity working with Indigenous peoples, organizations or events
- Experience working in rural locations

4. PROPRIETARY PROPOSAL MATERIAL

Any proprietary information revealed in the proposal should, therefore, be clearly identified as such.

5. EVALUATION CRITERIA

Evaluations will be based on the criteria listed below:

- Experience of firm with similar projects;
- Proposals within budget restrictions and timeframes

6. QUESTIONS

Questions regarding this project may be directed to Erica Pilon via e-mail at backtobatoche@mns.ca
All correspondence must be in writing.

7. CONTRACT NEGOTIATION

MN–S reserves the right to negotiate all elements of the submittals, proposals, terms and conditions, and/or scope of work as part of the contract negotiation process prior to any formal authorization of the Contract. MN–S also reserves the right not to choose any of the applicants.

8. PAYMENTS

Successful proponents will be issued payment via cheque approximately three (3) weeks at conclusion of the festival for only work completed.

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Successful final inspection required at the end event before final payment will be released.



9. CONFIDENTIALITY

Vendors are asked to keep the bidding process confidential with MN-S.

10. DETAILS

Please identify and quote on any portions of the tender you see as incomplete or has missing details that are important to complete the work as stated.

Applications must be received via email, backtobatoche@mns.ca , or registered mail by 5:00PM on **Friday April 17, 2026.**

Métis Nation–Saskatchewan
Attn: Erica Pilon
310 20th Street East
Saskatoon, SK S7K 0A7

Thank you for applying. Only successful contractors will be contacted.

Maarsii Poor Toon Taan!