

Back To Batoche

Elder's Lodge Catering Services



1. PROJECT: BACK TO BATOCHÉ FESTIVAL

Proposals submitted after the due date will not be considered. Consultants accept all risks of late delivery submittals regardless of fault. Métis Nation Saskatchewan reserves the right to reject any and all submittals and to waive irregularities and informalities in the submittal and evaluation process. This RFP does not obligate Métis Nation Saskatchewan to pay any costs incurred by respondents in the preparation and submission of their proposals. Furthermore, the RFP does not obligate Métis Nation Saskatchewan to accept or contract for any expressed or implied services.

Please Print Clearly

RFP Number: 2026-007	Business/Organization:
RFP Name: Elder's Lodge Catering Services	Contact Person:
Date Issued: February 19, 2026	Address:
Contact Person: Erica Pilon	Phone:
Phone #: 306-292-7545	City:
Email: backtobatoche@mns.ca	Prov:
Deadline: Friday April 17, 2026@ 5 PM	Postal Code:
	Email:
	Website:

2. SUBMITTAL REQUIREMENTS

The Back to Batoche Festival is seeking a qualified contractor for **ELDER'S LODGE CATERING services for the event**. The Back to Batoche Festival is held July 16-19, 2026 at Batoche SK. This event is of vital importance to the Métis people from across Canada and the homeland. The vendor is asked to submit a proposal for the following:

Supplies and duties include but are not limited to:

- Contractor is to supply all food required for Elder's Lodge for three (3) meals per day for duration of festival
 - Must follow Canadian Food Guidelines for healthy eating – gluten friendly and diabetic options must be available
 - Menu must be included with tender submission
 - **Breakfast** – light/continental with protein options
 - **Lunch** – hot lunch options considering dietary needs of elders (gluten sensitivities and diabetic options)
 - **Supper** – three (3) course meal with dietary restriction options (gluten, diabetic etc)
- Elder's Lodge will operate out of the brand-new Dumont Lodge which includes a large commercial kitchen
- Contractor is to provide all catering services, including meal prep, cooking and serving for Elder's Lodge
- Contractor is to provide cleanup services following each meal period

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- \$1000 cleaning deposit will be held back and will be returned upon successful inspection by the committee at the end of the event
- Contractor to provide cleanup pre, during and after event of all areas – dining room, prep area, kitchen and washrooms
- Refreshment breaks – water, tea, coffee, fresh fruit and healthy snacks to be provided between meal periods
- Contractor to supply signup method for each meal for Elders
- Organizing committee to provide direction on age minimums
- **Meal Period Numbers**
 - **Breakfast – 350 meals x 4 days = 1400 meals**
 - **Lunch – 450 meals x 4 days = 1800 meals**
 - **Supper – 600 meals x 3 days (no Sunday Supper) = 1800 meals**

Please list professional training and/or experience:

Please attach Food Safety Certification (all staff required to have valid food safety certification):

Please list professional licenses:

Workers Compensation #:

GST Number:

Number of Staff:

Are you a Métis Citizen?:

**If yes – are you a Certified Métis Saskatchewan Business with SMEDCO?
(<https://saskmetisworks.ca/>)**

Amount of Contract (Bid): _____

- 350 breakfasts x 4 days = 1400 meals
- 450 lunches x 4 days = 1800 meals
- 600 suppers x 3 days = 1800 meals

3. QUALIFICATIONS

This project will require the firm or individual to have the following qualifications:

- Minimum 2 years of related experience
- Familiarity working with Indigenous peoples, organizations or events
- Experience working in rural locations

4. PROPRIETARY PROPOSAL MATERIAL

Any proprietary information revealed in the proposal should, therefore, be clearly identified as such.

5. EVALUATION CRITERIA

Evaluations will be based on the criteria listed below:

- Experience of firm with similar projects;
- Proposals within budget restrictions and timeframes
- Proposed Menu

6. QUESTIONS

Questions regarding this project may be directed to Erica Pilon via e-mail at backtobatoche@mns.ca
All correspondence must be in writing.

7. CONTRACT NEGOTIATION

MN-S reserves the right to negotiate all elements of the submittals, proposals, terms and conditions, and/or scope of work as part of the contract negotiation process prior to any formal authorization of the Contract. MN-S also reserves the right not to choose any of the applicants.

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8. PAYMENTS

A 50% deposit will be made by the Purchaser (Métis Nation Saskatchewan) to the Supplier via Electronic Funds Transfer by June 23, 2026 and the remaining balance will be paid either by Electronic Funds Transfer or Cheque by July 25, 2026.

9. CONFIDENTIALITY

Vendors are asked to keep the bidding process confidential with MN-S.

10. DETAILS

Please identify and quote on any portions of the tender you see as incomplete or has missing details that are important to complete the work as stated.

Applications must be received via email, backtobatoche@mns.ca , or registered mail by 5:00PM on **Friday April 17, 2026**.

Métis Nation–Saskatchewan
Attn: Erica Pilon
310 20th Street East
Saskatoon, SK S7K 0A7

Thank you for applying. Only successful contractors will be contacted.

Maarsii Poor Toon Taan!